# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## **Cover page** scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted, please put “none” in each A. 7 category.**

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| --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **SED 313 CRITICAL WRITING AND TEACHING IN SCHOOLS**  **SED 314 RESPONSIVE SOCIAL STUDIES TEACHING/LEARNING**  **SED 315 TEACHING MATHEMATICS IN A DIVERSE CLASSROOM**  **SED 316 TEACHING SCIENCE, SOCIETY, AND TECHNOLOGY** | | | |
| [Replacing](#Ifapplicable) |  | | | |
| A. 1b. Academic unit | **Feinstein School of Education and Human Development** | | | |
| A.2. [Proposal type](#type) | **Course: Revision** | | | |
| A.3. [Originator](#Originator) | **Rudolf Kraus** | [Home department](#home_dept) | **Educational Studies** | |
| A.4. [Context and Rationale](#Rationale) Must include additional information listed in smart tip for all [new programs](#type). | **Adding clarification. 300-level SED courses are for students who have been accepted to the FSEHD. Therefore, the catalog should match departmental policy and clearly state this in the prerequisites of each 300-level course since FSEHD policy requires students to be admitted to FSEHD to take 300 level professional sequence courses.** | | | |
| A.5. [Student impact](#student_impact)  Must include to explain why this change is being made? | **The addition of this statement clarifies the need for students to check with their advisors to make sure they have met the FSEHD admissions requirements before enrolling in SED 300-level courses.**  **This change will aid students. Currently, students are able to enroll in these classes; qualified or not. This results in unqualified students being removed from class in the first week of school and scrambling to make new schedules.** | | | |
| A.6. [Impact on other programs](#impact) | **None** | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **No change** | | |
| [*Library*:](#library) | **No change** | | |
| *Technology (for in person delivery)*  The VP of Information Services should be consulted prior to submission and their acknowledgement signature included. | **\_\_X\_RIC Campus \_\_\_NEC \_\_\_Other \_\_\_\_ None**  **No change** | | |
| *Technology: (for online delivery. Must be RIC supported)*  The VP of Information Services should be consulted prior to submission and their approval signature included. | **No change** | | |
| [*Facilities*](#facilities): |  | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 24** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | |  |
| A.10. INSTRUCTIONS FOR CATALOG COPY: Use the Word copy versions of the catalog sections found on the UCC Forms and Information page. Cut and paste into a single file **ALL the relevant pages from the college catalog that need to be changed.** Use tracked changes feature to show how the catalog will be revised as you type in the revisions. If totally new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all changes is preferred. Send catalog copy as a separate single Word file along with this form. | | | | |
| 1. 11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised:   **The RIC website links to the catalog. Changing the catalog should be sufficient.** | | | | |
| 1. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///C:/Users/SAbbotson/Documents/Curriculum/ManualandWebsite/transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated, including any changes in prefix numbers/titles for TES.** | | | | |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance. | | | | |

**B.** [**NEW OR REVISED COURSES**](#delete_if) **FOR WHICH FULL CONTACT HOURS ARE MET IN PERSON and listed as such in the catalog.**

**Delete section B. if the proposal does not include a new or revised IN-PERSON course. As in section A. do not highlight but simply delete suggested options not being used. Always fill in b. 1 and B. 3 for context. NOTE: course learning outcomes and topical outlines only needed for new or substantially revised courses.**

|  | Old ([for revisions only](#Revisions)) ONLY include information that is being revised, otherwise leave blank. | New Examples are provided within some of the boxes for guidance, delete just the examples that do not apply. |
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| B.1. [Course prefix and number](#cours_title) | **SED 313, 314, 315, 316** | **SED 313, 314, 315, 316** |
| B.2. Cross listing number if any |  |  |
| B.3. [Course title](#title) | **SED 313 Critical Writing and Teaching in Schools**  **SED 314 Responsive Social Studies Teaching/Learning**  **SED 315 Teaching Mathematics in a Diverse Classroom**  **SED 316 Teaching Science, Society, and Technology** |  |
| B.4. [Course description](#description) | **No changes** |  |
| B.5. [Prerequisite(s)](#prereqs) | **313:** Successful completion of SED 301W and SED 302; English G.P.A. of 3.0.  **314:** Admission to FSEHD (Secondary Education Social Studies or Secondary Education History/ Social Studies program). Successful completion of SED 301W, SED 302; social studies/history content G.P.A. of 3.0 and overall G.P.A. of 2.75. Concurrent or prior successful completion of GEOG 200 and GEOG 401 or permission of instructor.  **315:** SED 303.  **316:** SED 303, and completed at least 28 credit hours of required and cognate courses in the major or have the consent of the program advisor. | **313**: English GPA of 3.0 and admission to the FSEHD and SED 301W and SED 302; or SED 306W, or permission of department chair.  **314**: Social studies/history content G.P.A. of 3.0 and overall G.P.A. of 2.75. Concurrent or prior successful completion of GEOG 200 and GEOG 401. Admission to the FSEHD (Secondary Education Social Studies or Secondary Education History/ Social Studies program) and SED 301W and SED 302; or SED 306W, or permission of department chair.  **315**: Admission to the FSEHD and SED 303 or SED 306W, or permission of department chair.  **316**: Admission to the FSEHD and SED 303 or SED 306W and completed at least 28 credit hours of required and cognate courses in the major or permission of department chair. |
| B.6. [Offered](#Offered) |  |  |
| B.7. [Contact hours](#contacthours) |  |  |
| B.8. [Credit hours](#credits) |  |  |
| B.9. [Justify differences if any](#differences) |  | |

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| B.10. [Grading system](#grading) |  |  |
| B.11. [Type of cours](#instr_methods)e |  |  |
| B.12. CATEGORIES  12. a. [How](#required) to be used | **Required for major/minor | Required for Certification** | **Required for major/minor | Required for Certification** |
| 12 b. Is this an Honors  course? | **NO** | **NO** |
| 12. c. [General Education](#ge) | **NO**  **category:** | **category:** |
| 12. d. Writing in the  Discipline (WID) | **NO** | **NO** |
| B.13. [How will student performance be evaluated?](#performance) |  |  |
| B.14 [Recommended class-size](#class_size" \o "Check appendix XVIII in the UCC Manual for Best Practices) |  |  |
| B.15. [Redundancy statement](#competing) | [Redundancy statement](#competing" \o "Is this course similar to courses in any other departments?  If yes, identify existing courses and solicit acknowledgement signatures of respective Chairs, and explain why you need this \"duplication.\" If no, enter N/A.) | [Redundancy statement](#competing) |
| B. 16. Other changes, if any |  | |

B 17. N/A

| B.18. [**Topical outline**](#outline)**: DO NOT INSERT WHOLE SYLLABUS, JUST A TWO-TIER TOPIC OUTLINE suitable for the contact hours requested. Proposals that ignore this request will be returned for revision.** |
| --- |
| **N/A** |

**G. Signatures**

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) to the current Chair of UCC. Check UCC website for due dates. **Do NOT convert to a .pdf.**

##### G.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Charlie McLaughlin | Chair of Educational Studies | Charlie McLaughlin | 4/04/2024 |
| Carol Cummings | Dean of FSEHD | Carol A Cummings | 4/25/24 |

##### G.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.