# Health Care Administration

Health Care Administration B.S.

**Director:** Marianne Raimondo

**Health Care Administration Program Faculty: Associate Professors** Connolly, Rampa, Raimondo

B.S. in Health Care Administration

The B.S. in Health Care Administration (HCA) provides baccalaureate-level education and training for students considering careers in the health care industry. The program is specifically targeted for those pursuing supervisory and entry-level management positions and/or preparation for graduate education. The Health Care Administration program focuses on the organization, financing and management of health care organizations and the delivery of health care services in the United States.

Students **must** consult with their assigned advisor before they will be able to register for courses. A graded writing assignment is required in **every** course.

Note: HCA 491: Independent Study I and HCA 492: Independent Study II are available for those seeking departmental honors, with consent of program director and dean.

Course Requirements

Courses

|  |  |  |  |
| --- | --- | --- | --- |
| ACCT 201 | Principles of Accounting I: Financial | 3 | F, Sp, Su |
| CIS 252 | Introduction to Information Systems | 4 | F, Sp, Su |
| ECON 214 | Principles of Microeconomics | 3 | F, Sp, Su |
|  |   |  |  |
| FIN 301 | Financial Management | 4 | F, Sp, Su |
|  | -Or- |  |  |
| HCA 330 | Health Care Finance | 3 | Annually |
|  |   |  |  |
| HCA 201W | Introduction to Health Care Systems | 3 | F, Sp, Su |
| HCA 302 | Health Care Organizations | 3 | F, Sp |
| HCA 303W | Health Policy and Contemporary Issues | 3 | F, Sp |
| HCA 355 | Quality Management/Improvement in Health Care | 3 | F, Sp |
| HCA 401W/HCA 501 | Ethical and Legal Issues in Health Care Management | 3 | F, Sp, Su |
| HCA 461W | Seminar in Strategic Health Care Management | 3 | As needed |
| HCA 467 | Internship in Health Care Administration | 4 | F, Sp, Su |
| MGT 201W | Foundations of Management | 4 | F, Sp, Su |
| MGT 320 | Human Resource Management | 4 | F, Sp, Su |
| MGT 322 | Organizational Behavior | 4 | F, Sp, Su |
| MKT 201W | Introduction to Marketing | 4 | F, Sp, Su |

Note: With permission of program director, HCA 490: Directed Study may be substituted for any 300/400 level HCA course.
Note: Please note that HCA 201, HCA 302, HCA 303 and HCA 401 were previously offered as NURS 201, NURS 302, NURS 303 and NURS 401, and these courses are equivalent to the HCA courses.

Note: If CIS 251 has been taken, this satisfies the CIS  252 requirement.

THREE COURSES from

(It is recommended that the three courses be taken from the same category, but courses may be selected from multiple categories)

Gerontology

|  |  |  |  |
| --- | --- | --- | --- |
| GRTL 314 | Health and Aging | 4 | F, Sp, Su |
|  | -Or- |  |  |
| NURS 314 | Health and Aging | 4 | F, Sp, Su |
|  |   |  |  |
| HCA 403 | Long-Term Care Administration | 3 | Annually |
| HCA 404 | Long-Term Care Laws and Regulations | 2 | Annually |
| SOC 217 | Sociology of Aging | 4 | F, Sp, Su |
| SOC 320 | Aging and the Law | 4 | Annually |

Note: SOC 217: Fulfills the Social and Behavioral Sciences category of General Education.

Human Resource Management

|  |  |  |  |
| --- | --- | --- | --- |
| MGT 423 | Compensation and Benefits Administration | 4 | F |
| MGT 425 | Recruitment and Selection | 4 | F |
| MGT 428 | Human Resource Development | 4 | Sp |
| MGT 430W | Strategic Human Resource Management | 4 | Sp |

Informatics

|  |  |  |  |
| --- | --- | --- | --- |
| CIS 440 | Issues in Computer Security | 4 | F, Sp |
| CIS 455W | Database Programming | 4 | F, Sp |
| HCA 402 | Health Care Informatics | 3 | As needed |

Management Foundations

|  |  |  |  |
| --- | --- | --- | --- |
| ACCT 202 | Principles of Accounting II: Managerial | 3 | F, Sp, Su |
| MGT 349 | Service Operations Management | 4 | F |
| MKT 334 | Consumer Behavior | 4 | F, Sp |
| POL 301W | Foundations of Public Administration | 4 | F |

Wellness

|  |  |  |  |
| --- | --- | --- | --- |
| ANTH 309 | Medical Anthropology | 4 | Alternate years |
| HPE 406 | Program Planning in Health Promotion | 3 | Sp or as needed |
| PSYC 424 | Health Psychology | 4 | Annually |
| SOC 314 | The Sociology of Health and Illness | 4 | Annually |

Cognates

|  |  |  |  |
| --- | --- | --- | --- |
|  | -Or- |  |  |
| BIOL 108 | Basic Principles of Biology | 4 | F, Sp, Su |
|  |   |  |  |
| COMM 230 | Interpersonal Communication | 4 | F |
| ENGL 230W | Workplace Writing | 4 | F, Sp, Su |
| MATH 177 | Quantitative Business Analysis | 4 | F, Sp, Su |
|  |  |  |  |
| MATH 240 | Statistical Methods I | 4 | F, Sp, Su |
|  | -Or- |  |  |
| MATH 248 | Business Statistics I | 4 | F, Sp, Su |
|  |  |  |  |
| PSYC 221W | Research Methods I: Foundations | 4 | F, Sp, Su |

Note: BIOL 108: Fulfills the Natural Science category of General Education.

Note: MATH 177, MATH 240: Fulfills the Mathematics category of General Education.

Note: Up to 8 credit hours may simultaneously fulfill General Education requirements.

Total Credit Hours: 82-88