# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC)PROPOSAL FORM

## **Cover page** scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted, please put “none” in each A. 7 category.**

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| --- | --- | --- |
| A.1. [Course or program](#Proposal) | **B.S. PHYSICAL EDUCATION** **HPE 423W - STUDENT TEACHING SEMINAR IN PHYSICAL EDUCATION**  |  |
| [Replacing](#Ifapplicable)  |  |
| A. 1b. Academic unit | **School of Education**  |  |
| A.2. [Proposal type](#type) | **Program:** [**revision**](#revision)**Course: revision** |  |
| A.3. [Originator](#Originator) | **Kristen Pepin** | [Home department](#home_dept) | **Health and Physical Education** |
| A.4. [Context and Rationale](#Rationale) Must include additional information listed in smart tip for all [new programs](#type). If **online** course or program, you need to explain what mode(s) you plan to use and why you need that specific delivery.  | **We propose to change the currently listed retention requirements listed here:**1. A minimum cumulative G.P.A. of 2.75 each semester.2. A minimum grade of B- in HPE 413, HPE 414 and HPE 444 and a recommendation to continue from the instructors of each practicum. 3. A minimum grade of B- in all other required and professional courses.4. Completion of the Professional Service Retention Requirement prior to enrolling in HPE 425.**We propose to change the current retention requirements to:**1. A minimum cumulative G.P.A. of 2.75 each semester. 2. A minimum grade of B- in all major courses. Rationale: Listing only certain courses, when other courses also require the MGR of a B- is confusing, so we would like to make this statement broader.3. Successful completion of Readiness to Student Teach Portfolio. Rationale: This more accurately describes what the students know to be the requirement to move into Student Teaching. Professional development and service are a part OF the Portfolio, so there is no need to list Professional Service itself. **We propose to delete HPE 102: Human Health and Disease** from the list of required courses for obtaining the B.S. in Physical Education. After reviewing data from the most recent RIDE accreditation, it was determined the course does not include foundational components needed for future courses and does not include knowledge for key assessment data. Plus, changes made to the course for the B.S. in Community and Public Health Promotion indicate the course is less relevant for future physical educators. **We propose to delete the Specialization in Adapted Physical Education** from the catalog. The specialization is no longer offered. RIDE requires certification for teachers in Adapted PE. The PE program includes all the requirements to earn certification, therefore the specialization is no longer relevant.**We propose to amend the credits of HPE 444 Practicum in Adapted Physical Education from 2 to 3.** This course is a practicum, and all other PE program practica are 3-credits. HPE 444 includes more than enough field work hours to justify it as a 3-credit course. There are approximately 135 hours in the field. Plus 12 hours of seminar in this Early Spring course.**We are also adding on “and approved Readiness to Teach Portfolio” for the prerequisite of HPE 423W to update to current practice as this requirement has been added to all the student teaching courses.** |
| A.5. [Student impact](#student_impact)Must include to explain why this change is being made? | **Retention Language: Students would more easily understand the prerequisites as they would be using the current program language and current FSEHD language and would be streamlined and less confusing.****Eliminating HPE 102 from required courses will drop the total credits needed for graduating with a B.S. in Physical Education, allowing more room for electives.****Deleting Specialization in APE: Students do not have a specialization listed on transcripts anymore but earn APE certification through RIDE.** |
| A.6. [Impact on other programs](#impact) | **Retention Language: None. This is a program change impacting only the students within the program.****Eliminating HPE 102: lower enrollment in the HPE 102 course if PE students are not required to take it.****Deleting Specialization in APE: None.** **Increasing HPE 444 from 2 to 3 credits: None.** |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty):  | **Retention Language: No impact****Eliminating HPE 102: May lessen the need for 2 sections of HPE 102 offered****Deleting Specialization in APE: No impact** |
| [*Library*:](#library) | **No impact** |
| *Technology (for in person delivery)*The VP of Information Services should be consulted prior to submission and their acknowledgement signature included. | **No impact** |
| *Technology: (for online delivery. Must be RIC supported)*The VP of Information Services should be consulted prior to submission and their approval signature included. | **No impact** |
| [*Facilities*](#facilities): | **No impact** |
| A.8. [Semester effective](#Semester_effective) | **Fall 2024** | A.9. [Rationale if sooner than next Fall](#Semester_effective) |  |
| A.10. INSTRUCTIONS FOR CATALOG COPY: Use the Word copy versions of the catalog sections found on the UCC Forms and Information page. Cut and paste into a single file **ALL the relevant pages from the college catalog that need to be changed.** Use tracked changes feature to show how the catalog will be revised as you type in the revisions. If totally new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all changes is preferred. Send catalog copy as a separate single Word file along with this form. |
| A.11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised: <https://ric.smartcatalogiq.com/en/2022-2023/catalog/feinstein-school-of-education-and-human-development/physical-education/physical-education-b-s/> |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///C%3A/Users/SAbbotson/Documents/Curriculum/ManualandWebsite/transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated, including any changes in prefix numbers/titles for TES.** |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance. |

**B.** [**NEW OR REVISED COURSES**](#delete_if) **FOR WHICH FULL CONTACT HOURS ARE MET IN PERSON and listed as such in the catalog. If the course will be also taught in other modes just fill out the questions that are noted at the top of sections C and/or D, as applicable.**

**Delete section B. if the proposal does not include a new or revised IN-PERSON course. As in section A. do not highlight but simply delete suggested options not being used. Always fill in b. 1 and B. 3 for context. NOTE: course learning outcomes and topical outlines only needed for new or substantially revised courses.**

|  | Old ([for revisions only](#Revisions))ONLY include information that is being revised, otherwise leave blank.  | NewExamples are provided within some of the boxes for guidance, delete just the examples that do not apply. |
| --- | --- | --- |
| B.1. [Course prefix and number](#cours_title)  | **HPE 423W** |  |
| B.2. Cross listing number if any |  |  |
| B.3. [Course title](#title)  | **Student Teaching Seminar in Physical Education**  |  |
| B.4. [Course description](#description)  |  |  |
| B.5. [Prerequisite(s)](#prereqs) | **Concurrent enrollment in HPE 425W**  | **Concurrent enrollment in HPE 425W and approved Readiness to Student Teach Portfolio.** |
| B.6. [Offered](#Offered) please read the screen tips to do this correctly, alternate years needs to be assigned odd/even, and a specific semester. |  |  |
| B.7. [Contact hours](#contacthours)  |  |  |
| B.8. [Credit hours](#credits) |  |  |
| B.9. [Justify differences if any](#differences) |  |

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| --- | --- | --- |
| B.10. [Grading system](#grading)  |  |  |
| B.11. [Type of cours](#instr_methods)e  |  |  |
| B.12. CATEGORIES 12. a. [How](#required) to be used | **Required for major** | **Required for major** |
|  12 b. Is this an Honors  course? | **No** | **No** |
|  12. c. [General Education](#ge) N.B. Connections must include at  least 50% Standard Classroom instruction. | **No** | **No** |
|  12. d. Writing in the  Discipline (WID) | **Yes** | **Yes** |
| B.13. [How will student performance be evaluated?](#performance)  |  |  |
| B.14 [Recommended class-size](#class_size" \o "Check appendix XVIII in the UCC Manual for Best Practices) |  |  |
| B.15. [Redundancy statement](#competing) |  |  |
| B. 16. Other changes, if any |  |

| B.17**.** [**Course learning outcomes**](#outcomes)**: List each one in a separate row** | [**Professional Org.Standard(s)**](#standards)**, if relevant** | [**How will each outcome be measured?**](#measured) |
| --- | --- | --- |
| No change. |  | Click Tab from here to add rows |

**E.** [**Program Proposals**](#program_proposals) **For IN-Person or mixed modalities (for fully online programs: see section F):**

### **Complete only what is relevant to your proposal. Delete section E. if not needed. PLease add in the 2020 CIP number for MAJOR revisions or new programs in E 2; these can be found at** [**https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56**](https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56) **consult with Institutional research to be sure you select the correct one.**

|  | [Old (for revisions only)](#old_program) | New/revised |
| --- | --- | --- |
| E.1. [Enrollments](#enrollments) Must be completed. | **57 (combined with HED)** |  |
| E. 2. [2020 CIP number](#CIPnumber" \o "THESE CAN BE FOUND AT HTTPS://NCES.ED.GOV/IPEDS/CIPCODE/BROWSE.ASPX?Y=56 CONSULT WITH INSTITUTIONAL RESEARCH TO BE SURE YOU SELECT THE CORRECT ONE.) |  |  |
| E.3. [Admission requirements](#admissions) |  |  |
| E.4. [Retention requirements](#retention) | 1. A minimum cumulative G.P.A. of 2.75 each semester.2. A minimum grade of B- in HPE 413, HPE 414 and HPE 444 and a recommendation to continue from the instructors of each practicum. 3. A minimum grade of B- in all other required and professional courses.4. Completion of the Professional Service Retention Requirement prior to enrolling in HPE 425. | 1. A minimum cumulative G.P.A. of 2.75 each semester. 2. A minimum grade of B- in all major courses. 3. Successful completion of Readiness to Student Teach Portfolio.  |
| E.5. [Course requirements](#course_reqs) for each program option. Show the course requirements for the whole program here. | CoursesHPE 102 , Human Health and Disease , 3 , F, Sp, Su HPE 140 , Foundations: Physical Education and Exercise Science , 3 , F, Sp HPE 243 , Motor Development and Motor Learning , 3 , F, Sp HPE 301W , Principles of Teaching Activity , 3 , F, Sp HPE 325 , Assessment in Physical Education , 2 , F HPE 409 , Adapted Physical Education , 3 , Sp HPE 415 , Teaching/Assessment in Adapted Physical Education , 3 , F HPE 428 , Educational Kinesiology and Exercise Physiology , 3 , F Activities Courses HPE 313 , Elementary Activities , 3 , F HPE 314 , Middle School Activities , 3 , F HPE 315 , High School Activities , 3 , FProfessional CoursesCEP 215 , Introduction to Educational Psychology , 4 , F, Sp, Su FNED 101 , Introduction to Teaching and Learning , 2 , F, Sp, Su FNED 246 , Schooling for Social Justice , 4 , F, Sp, Su HPE 413 , Practicum in Elementary Physical Education , 3 , Sp HPE 414W , Practicum In Secondary Physical Education , 3 , Sp HPE 423W , Student Teaching Seminar in Physical Education , 2 , F, Sp HPE 425W , Student Teaching in Physical Education , 9 , F, Sp HPE 435 , Physical Education Student Teaching Capstone , 1 , Early Sp HPE 444 , Practicum in Adapted Physical Education , 2 , Early SpCognatesBIOL 108 , Basic Principles of Biology , 4 , F, Sp, Su BIOL 231 , Human Anatomy , 4 , F, Sp, Su BIOL 335 , Human Physiology , 4 , F, Sp, Su SPED 333 , Introduction to Special Education: Policies/Practices , 3 , F, Sp TESL 401 , Introduction to Teaching Emergent Bilinguals , 4 , F, Sp | CoursesHPE 140 , Foundations: Physical Education and Exercise Science , 3 , F, Sp HPE 243 , Motor Development and Motor Learning , 3 , F, Sp HPE 301W , Principles of Teaching Activity , 3 , F, Sp HPE 325 , Assessment in Physical Education , 2 , F HPE 409 , Adapted Physical Education , 3 , Sp HPE 415 , Teaching/Assessment in Adapted Physical Education , 3 , F HPE 428 , Educational Kinesiology and Exercise Physiology , 3 , F Activities Courses HPE 313 , Elementary Activities , 3 , F HPE 314 , Middle School Activities , 3 , F HPE 315 , High School Activities , 3 , FProfessional CoursesCEP 215 , Introduction to Educational Psychology , 4 , F, Sp, Su FNED 101 , Introduction to Teaching and Learning , 2 , F, Sp, Su FNED 246 , Schooling for Social Justice , 4 , F, Sp, Su HPE 413 , Practicum in Elementary Physical Education , 3 , Sp HPE 414W , Practicum In Secondary Physical Education , 3 , Sp HPE 423W , Student Teaching Seminar in Physical Education , 2 , F, Sp HPE 425W , Student Teaching in Physical Education , 9 , F, Sp HPE 435 , Physical Education Student Teaching Capstone , 1 , F, Sp, Early Sp HPE 444 , Practicum in Adapted Physical Education , 3, Early Sp CognatesBIOL 108 , Basic Principles of Biology , 4 , F, Sp, Su BIOL 231 , Human Anatomy , 4 , F, Sp, Su BIOL 335 , Human Physiology , 4 , F, Sp, Su SPED 333 , Introduction to Special Education: Policies/Practices , 3 , F, Sp TESL 401 , Introduction to Teaching Emergent Bilinguals , 4 , F, Sp |
| E.6. [Credit count](#credit_count) for each program option | **81** | **79** |
| E.7. Note any needs for program accreditation (if relevant).  |  |  |
| E.8 Program modality. Online percentage of delivery; calculate % within required hybrids and the total for the program cannot go over 49%  |  |  |
| E.9 Will any classes be offered at sites other than RIC campus or the RI Nursing Ed. Center?\* |  |  |
| E. 10. Do these revisions reflect more than 25% change to the [program?\*](file:///C%3A/Users/sabbotson/Documents/Curriculum/Program%20goals)  | **No** |  |
| E.11. [Program goals](file:///C%3A/Users/sabbotson/Documents/Curriculum/Program%20goals)Needed for all new programs |  |  |
| E.12. Other changes if any | **Noted in E.5 and in rationale on specific course revision UCC forms:****HPE 444 2 credits** | **HPE 444 3 credits** |

\* If answered YES to either of these questions will need to inform Institutional Research and get their acknowledgement on the signature page.

## **G. Signatures**

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to curriculum@ric.edu to the current Chair of UCC. Check UCC website for due dates. **Do NOT convert to a .pdf.**

##### G.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Kristen Pepin | Program Coordinator Physical Education | Kristen Pepin | 9/7/23 |
| Susan Clark | Chair of Health and Physical Education Department | Susan Clark | 9/6/23 |
| Carol Cummings | Interim Dean of FSEHD | \*approved by email | 1/30/2024 |
|  |  |  |  |

##### G.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
| --- | --- | --- | --- |
| Soumyadeep Mukherjee | Program Coordinator Community & Public Health Promotion | *Soumyadeep Mukherjee* | 09/6/23 |
| Susan Clark | Program Coordinator Health Education | Susan Clark | 9/6/23 |
|  |  |  | Tab to add rows |