# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## **Cover page** scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted, please put “none” in each A. 7 category.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **BPS social Services concentration and Organizational leadership concentration** | | | |  |
| Adding |  | | | |
| A. 1b. Academic unit | **PSCE** | | | |  |
| A.2. [Proposal type](#type) | **Program: Revision** | | | |  |
| A.3. [Originator](#Originator) | **Val Endress, Holly Shadoian** | [Home department](#home_dept) | **Communication and Vice Provost, Undergraduate Affairs** | | |
| A.4. [Context and Rationale](#Rationale) Must include additional information listed in smart tip for all [new programs](#type). If **online** course or program, you need to explain what mode(s) you plan to use and why you need that specific delivery. | **The BPS program was designed with a commitment to diversity and ethics, which informed the choice of courses for each concentration. We believe we have more than supported that commitment with the number and content of courses in each concentration, particularly with courses focused on diversity.**  **Students in the BPS Social Services concentration are required to take SWRK 326 and COMM 333. The primary instructor for COMM 333 (having taught in the BPS program for three semesters) has noticed there is repetitive content and much overlap in the intercultural concepts being taught. Being exposed to coursework in professional communication by offering the alternate choice of COMM 208 Public Presentations will round out the students’ development as professionals in their field. This recommendation is also supported by the BPS Degree Liaison for Social Services.**  **Students in the BPS Organizational Leadership concentration are required to take MGT 306 Management of a Diverse Workforce, which includes a needed diversity focus. We feel, as with Social Services, that these students would also benefit from having the option for exposure to coursework in public presentations because that would contribute to their development as professionals. In addition, this would not only be an appropriate option, but would ease any potential scheduling issues for Communication, broadening the number of faculty who could satisfy this requirement. This recommendation is also supported by the BPS Degree Liaison for Organizational Leadership.** | | | | |
| A.5. [Student impact](#student_impact)  Must include to explain why this change is being made? | **Adding the option to study public presentations, when coupled with SWRK 326 or MGT 306, will round out the students’ development, training and knowledge. We do not want to eliminate COMM 333 (and a number of BPS students have already completed that course). It makes sense to have this as an either/or requirement to meet the scheduling needs of the department while still providing two solid course options for these two concentrations.** | | | | |
| A.6. [Impact on other programs](#impact) | **None, but various signatures have been requested to make sure everyone who needs to, knows about the change.** | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **None, provides greater flexibility for Communication department** | | | |
| [*Library*:](#library) | **None** | | | |
| *Technology (for in person delivery)*  The VP of Information Services should be consulted prior to submission and their acknowledgement signature included. | **None** | | | |
| *Technology: (for online delivery. Must be RIC supported)*  The VP of Information Services should be consulted prior to submission and their approval signature included. | **Blackboard | Zoom |** | | | |
| [*Facilities*](#facilities): |  | | | |
| A.8. [Semester effective](#Semester_effective) | **Spring 2024** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | | **Allows more flexibility in spring BPS offerings and broadens the faculty pool for teaching the course in spring and going forward** | |
| A.10. INSTRUCTIONS FOR CATALOG COPY: Use the Word copy versions of the catalog sections found on the UCC Forms and Information page. Cut and paste into a single file **ALL the relevant pages from the college catalog that need to be changed.** Use tracked changes feature to show how the catalog will be revised as you type in the revisions. If totally new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all changes is preferred. Send catalog copy as a separate single Word file along with this form. | | | | | |
| A.11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised: <https://www.ric.edu/professional-studies-and-continuing-education/bachelor-professional-studies> | | | | | |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///C:\Users\SAbbotson\Documents\Curriculum\ManualandWebsite\transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated, including any changes in prefix numbers/titles for TES. N/A** | | | | | |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance.**N/A** | | | | | |

**F.** [**PROGRAM PROPOSALS**](#program_proposals) **(FULLY ONLINE):**

**COMPLETE ONLY WHAT IS RELEVANT TO YOUR PROPOSAL. DELETE SECTION F. IF NOT NEEDED. PLEASE ADD IN THE 2020 CIP NUMBER FOR MAJOR REVISIONS OR NEW PROGRAMS IN F. 2; THESE CAN BE FOUND AT** [**HTTPS://NCES.ED.GOV/IPEDS/CIPCODE/BROWSE.ASPX?Y=56**](https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56) **CONSULT WITH INSTITUTIONAL RESEARCH TO BE SURE YOU SELECT THE CORRECT ONE.**

|  | [Old (for revisions only)](#old_program) | New/revised |
| --- | --- | --- |
| F.1. [Enrollments](#enrollments)  Must be completed. | Social Services: 51  Org Leadership:  42 |  |
| F. 2. [2020 CIP number](#CIPnumber) |  |  |
| F.3. [Admission requirements](#admissions) |  |  |
| F.4. [Retention requirements](#retention) |  |  |
| F.5. [Course requirements](#course_reqs) for each program option. Show the course requirements for the whole program here. | A. Organizational Leadership   |  |  |  |  | | --- | --- | --- | --- | | BPS 460 | Seminar in Organizational Leadership | 4 | F, Sp | | COMM 333 | Intercultural Communication | 4 | As needed | | COMM 454 | Organizational Communication | 4 | Annually | | ECON 200 | Introduction to Economics | 4 | F, Sp, Su | | MGT 201W | Foundations of Management | 4 | F, Sp, Su | | MGT 306 | Managing a Diverse Workforce | 4 | F, Sp | | MGT 320 | Human Resource Management | 4 | F, Sp, Su | | MGT 322 | Organizational Behavior | 4 | F, Sp, Su | | MGT 341W | Business, Government, and Society | 4 | F, Sp, Su |   B. Social Services   |  |  |  |  | | --- | --- | --- | --- | | BPS 461 | Seminar in Social Services | 4 | F, Sp | | COMM 333 | Intercultural Communication | 4 | As needed | | HPE 410 | Managing Stress and Mental/Emotional Health | 3 | F, Sp | | NPST 300 | Institute in Nonprofit Studies | 4 | F | | NPST 301 | Financial Management for Nonprofits | 3 | Sp | | NPST 402 | Staff and Volunteer Management for Nonprofits | 3 | F | | NPST 404 | Communications and Resource Development for Nonprofits | 3 | Sp | | SWRK 325 | Diversity and Oppression II | 4 | F, Sp, Su | | SWRK 326W | Generalist Social Work Practice | 4 | F, Sp | | SPED 461/SPED 561 | Understanding Autism Spectrum Disorders | 3 | F | | A. Organizational Leadership   |  |  |  |  | | --- | --- | --- | --- | | BPS 460 | Seminar in Organizational Leadership | 4 | F, Sp | |  |  |  |  | | COMM 208 | Public Presentations | 4 |  | |  | -OR- |  |  | | COMM 333 | Intercultural Communication | 4 | As needed | |  |  |  |  | | COMM 454 | Organizational Communication | 4 | Annually | | ECON 200 | Introduction to Economics | 4 | F, Sp, Su | | MGT 201W | Foundations of Management | 4 | F, Sp, Su | | MGT 306 | Managing a Diverse Workforce | 4 | F, Sp | | MGT 320 | Human Resource Management | 4 | F, Sp, Su | | MGT 322 | Organizational Behavior | 4 | F, Sp, Su | | MGT 341W | Business, Government, and Society | 4 | F, Sp, Su |   B. Social Services   |  |  |  |  | | --- | --- | --- | --- | | BPS 461 | Seminar in Social Services | 4 | F, Sp | |  |  |  |  | | COMM 208 | Public Presentations | 4 |  | |  | -OR- |  |  | | COMM 333 | Intercultural Communication | 4 | As needed | |  |  |  |  | | HPE 410 | Managing Stress and Mental/Emotional Health | 3 | F, Sp | | NPST 300 | Institute in Nonprofit Studies | 4 | F | | NPST 301 | Financial Management for Nonprofits | 3 | Sp | | NPST 402 | Staff and Volunteer Management for Nonprofits | 3 | F | | NPST 404 | Communications and Resource Development for Nonprofits | 3 | Sp | | SWRK 325 | Diversity and Oppression II | 4 | F, Sp, Su | | SWRK 326W | Generalist Social Work Practice | 4 | F, Sp | | SPED 461/SPED 561 | Understanding Autism Spectrum Disorders | 3 | F | |
| F.6. [Credit count](#credit_count) for each program option | **Organizational Leadership 36**  **Social Services 35** | **No change** |

\* If answered YES to either of these questions will need to inform Institutional Research and get their acknowledgement on the signature page.

**G. Signatures**

##### G.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Stefan Battle | BPS Program Coordinator for Social Services | \*Approved by email | 11/28/23 |
| Marianne Raimondo | Dean, School of Business | \*Approved by email | 11/27/23 |
| Giselle Auger | Program Director and Chair COMM | \*Approved by email | 11/27/23 |
| Justin Feeney | Chair, Management & Marketing | \*Approved by email | 11/20/23 |
| Jenifer Giroux | VP, Corporate Relations & Professional Studies | \*Approved by email | 11/28/23 |

##### G.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
| --- | --- | --- | --- |
| Miko Nino | AVP Adult & Online Programs | \*Acknowledged by email | 11/28/23 |
| Bernadette Morris | Interim Registrar | \*Acknowledged by email | 12/5/23 |