# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC)PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted please put “none” in each A. 7 category.**

|  |  |  |
| --- | --- | --- |
| A.1. [Course or program](#Proposal) | **CUS interscholastic athletic administration** |  |
| [Replacing](#Ifapplicable)  |  |
| A. 1b. Academic unit | **School of Business**  |  |
| A.2. [Proposal type](#type) | **Program:** [**creation**](#creation) |  |
| A.3. [Originator](#Originator) | **Marianne Raimondo** | [Home department](#home_dept) | **School of Business** |
| A.4. [Context and Rationale](#Rationale) Note: Must include additional information in smart tip for all [new programs](#type) | **There is a tremendous need in Rhode Island and nationally for Athletic Directors to be prepared for the many aspects of interscholastic athletics and sports administration.** **In discussion with the leadership of the Rhode Island Interscholastic league most Athletic Directors have little to no training in management of a high school athletic program, as many had experience as coaches or teachers** **The position of high school Athletic Director has become more and more complicated throughout the years as youth sports have grown significantly, resulting in a greater demand for well run teams and athletic programs. The current high school Athletic Director needs to be well versed in scheduling, budget management, team travel, facilities and gear management, fundraising, human resources, interpersonal communication, Title IX and other legal issues, and interacting with student athletes and their parents.** **This certificate and its courses will prepare students to take on the role of leading a high school athletic program. The embedded CUS is designed for students with the intent of gaining employment within local High School Athletic Departments. This program was designed by David Roach, future Program Director, under the guidance of the Rhode Island Interscholastic League.** |
| A.5. [Student impact](#student_impact)Must include to explain why this change is being made? | **The certificate for Interscholastic Athletic Administration will provide students with the knowledge for a career in high school athletics. This certificate is designed for those pursuing a career in interscholastic athletic administration.****The jobs available after completion of this certificate are numerous as many high schools have openings annually in athletic administration. This certificate combined with an educational major can lead to many opportunities such as Assistant Athletic Director, Athletic Director, and Coaching positions.****This certificate can also be accomplished through the proposed BS Sports Management as a stackable credit as long as students select the right electives.** |
| A.6. [Impact on other programs](#impact)  | **none** |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty):  | **Will need to hire a** **Program Director and faculty to teach various courses** |
| [*Library*:](#library) | **none** |
| [*Technology*](#technology) | **none** |
| [*Facilities*](#facilities): | **none** |
| A.8. [Semester effective](#Semester_effective) | **Fall 2023** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | **none** |
| A.10. INSTRUCTIONS FOR CATALOG COPY: Use the Word copy versions of the catalog sections found on the UCC Forms and Information page. Cut and paste into a single file **ALL the relevant pages from the college catalog that need to be changed.** Use tracked changes feature to show how the catalog will be revised as you type in the revisions. If totally new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all changes is preferred. Send catalog copy as a separate single Word file along with this form. |
| A.11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised: |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///C%3A%5CUsers%5Ctlamarre_2553%5CDownloads%5Ctransfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated.** |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance. |

### C. [Program Proposals](#program_proposals) **Complete only what is relevant to your proposal. Delete section C if not needed. PLease add in the 2020 CIP number for MAJOR revisions or new programs in C. 2; these can be found at** [**https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56**](https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56) **consult with Institutional research to be sure you select the correct one.**

|  | [Old (for revisions only)](#old_program) | New/revised |
| --- | --- | --- |
| C.1. [Enrollments](#enrollments) Must be completed. |  | **Estimated: 20** |
| C. 2. [2020 CIP number](#CIPnumber" \o "THESE CAN BE FOUND AT HTTPS://NCES.ED.GOV/IPEDS/CIPCODE/BROWSE.ASPX?Y=56 CONSULT WITH INSTITUTIONAL RESEARCH TO BE SURE YOU SELECT THE CORRECT ONE.) |  | **52.9999** |
| C.3. [Admission requirements](#admissions) |  |  |
| C.4. [Retention requirements](#retention) |  |  |
| C.5. [Course requirements](#course_reqs) for each program option. Show the course requirements for the whole program here. |  | **SMGT 201 Introduction to Sports Management- 3 CR****SMGT 301 Organization and Administration of Interscholastic Athletics -3 CR****SMGT 310 Sports Management, Finance, and Fundraising - 3 CR****SMGT 315 Sport Facility and Event Management- 3CR****SMGT 325W Sports Communication- 3CR** |
| C.6. [Credit count](#credit_count) for each program option |  | **15** |
| C.7. Program Accreditation (if relevant) |  | **ICABE** |
| C.8 Is it possible that the program will be more than 50% online (includes hybrid)?\* |  |  **NO** |
| C.9 Will any classes be offered at sites other than RIC campus or the RI Nursing Ed. Center?\* |  |  **NO** |
| C. 10. Do these revisions reflect more than 25% change to the [program?\*](file:///C%3A%5CUsers%5Csabbotson%5CDocuments%5CCurriculum%5CProgram%20goals)  |  |  **NO** |
| C.11. [Program goals](file:///C%3A%5CUsers%5Csabbotson%5CDocuments%5CCurriculum%5CProgram%20goals)Needed for all new programs |  | **1. Students will understand Interscholastic Athletics and its role in the mission of secondary education****2. Students will be able to work within the structure of a high school administration****3. Students will understand the ethical and legal issues surrounding interscholastic athletics.****4. Students will gain a fundamental knowledge of the functions of management in interscholastic sports.** **5. Students will learn how to formulate policies and procedures for high school athletes****6. Students will develop leadership skills to lead a school’s athletic program.****7. Students will develop effective problem solving and effective decision making skills.****8. Students will learn how to support the well-being of student athletes.** |
| C.12. Other changes if any |  |  |

\* If answered YES to either of these questions will need to inform Institutional Research and get their acknowledgement on the signature page.

## D. Signatures

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to curriculum@ric.edu to the current Chair of UCC. Check UCC website for due dates. Do NOT convert to a .pdf.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Marianne Raimondo | Dean of School of Business | \*approved by email | 4/28/2023 |
| David Blanchette or Michael Casey | Chair of Management and Marketing Department | \*approved by email | 5/8/2023 |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
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|  |  |  | Tab to add rows |