# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted please put “none” in each A. 7 category.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **MUS 310 Medieval and Renaissance Music** | | |  |
| [Replacing](#Ifapplicable) |  | | |
| A. 1b. Academic unit | **Faculty of Arts and Sciences |** | | |  |
| A.2. [Proposal type](#type) | **Course: revision** | | |  |
| A.3. [Originator](#Originator) | **Todd Borgerding** | Department | Music, Theatre, and Dance | |
| A.4. [Context and Rationale](#Rationale)  Note: Must include additional information in smart tip for all [new programs](#type) | **Change prerequisite: the current prerequisite is unduly restrictive. The new prerequisite will allow students more flexibility in planning their schedules and codifies recent departmental practice.** | | | |
| A.5. [Student impact](#student_impact)  Must include to explain why this change is being made? | **This change will allow students greater flexibility in planning their schedules, and reduce scheduling roadblocks, ultimately reducing time to completion.** | | | |
| A.6. [Impact on other programs](#impact) | **na** | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **na** | | |
| [*Library*:](#library) | **na** | | |
| [*Technology*](#technology) | **na** | | |
| [*Facilities*](#facilities): | **na** | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 23** | A.9. [Rationale if sooner than next Fall](#Semester_effective) |  | |
| A.10. CATALOG COPY: MUS 310 - Medieval and Renaissance Music (3) Music literature from its ancient beginnings through the Middle Ages and the Renaissance is studied. Included are plainchant, polyphony, sacred and secular music, and problems in early notation. Prerequisite: MUS 205 or MUS 205W~~, and MUS 206 or MUS 206W~~ and either MUS 203 or MUS 230, or consent of instructor. Offered: Spring (even years).  [also included as attachment] | | | | |
| A.11. https://www.ric.edu/department-directory/records-office/college-catalog | | | | |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated. na** | | | | |
| A. 13 NA | | | | |

B. [NEW OR REVISED COURSES](#delete_if)  **Delete section B if the proposal does not include a new or revised course. As in section A. do not highlight but simply delete suggested options not being used. Always fill in b. 1 and B. 3 for context. NOTE: course learning outcomes and topical outlines only needed for new or substantially revised courses.**

|  | Old ([for revisions only](#Revisions)) ONLY include information that is being revised, otherwise leave blank. | New Examples are provided within some of the boxes for guidance, delete just the examples that do not apply. |
| --- | --- | --- |
| B.1. [Course prefix and number](#cours_title) | **MUS 310** |  |
| B.2. Cross listing number if any |  |  |
| B.3. [Course title](#title) | **Medieval and Renaissance Music** |  |
| B.4. [Course description](#description) |  |  |
| B.5. [Prerequisite(s)](#prereqs) | **MUS 205 or MUS 205W, and MUS 206 or MUS 206W and either MUS 203 or MUS 230, or consent of instructor.** | **MUS 205 or MUS 205W and either MUS 203 or MUS 230, or consent of instructor.** |
| B.6. [Offered](#Offered) |  |  |
| B.7. [Contact hours](#contacthours) |  |  |
| B.8. [Credit hours](#credits) |  |  |
| B.9. [Justify differences if any](#differences) |  | |
| B.10. [Grading system](#grading) |  |  |
| B.11. [Instructional methods](#instr_methods) |  |  |
| B.11.a [Delivery Method](#instr_methods) |  |  |
| B.12. CATEGORIES  12. a. [How](#required) to be used |  |  |
| 12 b. Is this an Honors  course? | **| NO** | **| NO** |
| 12. c. [General Education](#ge)  N.B. Connections must include at  least 50% Standard Classroom  instruction. | **| NO**  **category:** | **| NO**  **category:** |
| 12. d. Writing in the  Discipline (WID) | **| NO** | **| NO** |
| B.13. [How will student performance be evaluated?](#performance) |  |  |
| B.14 [Recommended class-size](#class_size" \o "Check appendix XVIII in the UCC Manual for Best Practices) |  |  |
| B.15. [Redundancy statement](#competing) |  |  |
| B. 16. Other changes, if any |  | |

## D. Signatures

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) to the current Chair of UCC. Check UCC website for due dates. Do NOT convert to a .pdf.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Todd Borgerding | Program Director of MTD |  | 4.27.23 |
| Earl Simson | Dean of FAS | Earl Simson | 5/2/23 |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
| --- | --- | --- | --- |
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|  |  |  | Tab to add rows |