# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted please put “none” in each A. 7 category.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **FILM 372 Preproduction****FILM 373 TOPIC IN Film Production****FILM 374 Advanced Narrative Film Production****FILM 375 Advanced Documentary Film Production****FILM 376 Advanced Experimental Film Production** | | | |  |
| [Replacing](#Ifapplicable) | **FILM 372 Preproduction: Word to Moving Image****FILM 373 Film Production****FILM 374 Film Production: Narrative Form****FILM 375 Film Production: Documentary Form****FILM 376 Film Production: Experimental** | | | |
| A. 1b. Academic unit | **Faculty of Arts and Sciences** | | | |  |
| A.2. [Proposal type](#type) | **Course: revision** | | | |  |
| A.3. [Originator](#Originator) | **Vincent Bohlinger** | [Home department](#home_dept) | **Film Studies** | | |
| A.4. [Context and Rationale](#Rationale)  Note: Must include additional information in smart tip for all [new programs](#type) | **Film Studies seeks to allow FILM 372 and FILM 373 to be repeated for credit, as the content in these courses shifts each year as they are creative and the material will always be different, as well as often the approach. For example, FILM 373 ran last fall as “Cinematography & Lighting” and will run this fall as “Editing.”**  **Film Studies also seeks to change the following course titles:**  **FILM 372 from “Preproduction: Word to Moving Image” to “Preproduction”**  **FILM 373 from “Film Production” to “Topics in Film Production”**  **FILM 374 from “Film Production: Narrative Form” to “Advanced Narrative Film Production”**  **FILM 375 from “Film Production: Documentary Form” to “Advanced Documentary Film Production”**  **FILM 376 from “Film Production: Experimental” to “Advanced Experimental Film Production”**  **Earlier production courses within the major introduce students to the various forms of filmmaking and these title changes better indicate the content of these courses and the progression of skills across courses in the major.**  **Also slight revision to the description of FILM 372 to make it more student centered.** | | | | |
| A.5. [Student impact](#student_impact)  Must include to explain why this change is being made? | **Students will have more course options and potentially can progress through the major more quickly if two of our more regularly scheduled courses are repeatable for credit. Students will have advanced coursework in production designated as such on their transcripts, which may look good to potential employers.** | | | | |
| A.6. [Impact on other programs](#impact) | **None** | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **none** | | | |
| [*Library*:](#library) | **none** | | | |
| [*Technology*](#technology) | **none** | | | |
| [*Facilities*](#facilities): | **none** | | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 2023** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | |  | |
| A.10. INSTRUCTIONS FOR CATALOG COPY: Use the Word copy versions of the catalog sections found on the UCC Forms and Information page. Cut and paste into a single file **ALL the relevant pages from the college catalog that need to be changed.** Use tracked changes feature to show how the catalog will be revised as you type in the revisions. If totally new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all changes is preferred. Send catalog copy as a separate single Word file along with this form. | | | | | |
| A.11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised: | | | | | |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///Users/vincentbohlinger/Downloads/transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated.** | | | | | |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance. | | | | | |

B. [NEW OR REVISED COURSES](#delete_if)  **Delete section B if the proposal does not include a new or revised course. As in section A. do not highlight but simply delete suggested options not being used. Always fill in b. 1 and B. 3 for context. NOTE: course learning outcomes and topical outlines only needed for new or substantially revised courses.**

|  | Old ([for revisions only](#Revisions)) ONLY include information that is being revised, otherwise leave blank. | New Examples are provided within some of the boxes for guidance, delete just the examples that do not apply. |
| --- | --- | --- |
| B.1. [Course prefix and number](#cours_title) | **FILM 372**  **FILM 373**  **FILM 374**  **FILM 375**  **FILM 376** |  |
| B.2. Cross listing number if any |  |  |
| B.3. [Course title](#title) | **FILM 372: Production: Word to Moving Image**  **FILM 373: Film Production**  **FILM 374: Film Production: Narrative Form**  **FILM 375: Film Production: Documentary Form**  **FILM 376: Film Production: Experimental** | **FILM 372: Preproduction**  **FILM 373: Topics in Film Production**  **FILM 374: Advanced Narrative Film Production**  **FILM 375: Advanced Documentary Film Production**  **FILM 376: Advanced Experimental Film Production** |
| B.4. [Course description](#description) | **FILM 372**  **Basic techniques of planning a film production are introduced. Narrative and documentary forms are introduced. Emphasis is on storyboarding, script writing, location scouting, casting, equipment planning, and shooting schedules.**  **FILM 373**  **Students gain experience working in multiple roles on production teams in this project-based course based upon workflow approach, covering complex production techniques with an emphasis on Narrative and Documentary Forms.** | **FILM 372**  **Students focus on basic techniques of planning a film production. Narrative and documentary forms are introduced. Emphasis is on storyboarding, script writing, location scouting, casting, equipment planning, and shooting schedules. Students may repeat this course for credit.**  **FILM 373**  **Students gain experience working in multiple roles on production teams in this project-based course based upon workflow approach, covering complex production techniques with an emphasis on narrative and documentary filmmaking. Students may repeat this course for credit.** |
| B.5. [Prerequisite(s)](#prereqs) |  |  |
| B.6. [Offered](#Offered) |  |  |
| B.7. [Contact hours](#contacthours) |  |  |
| B.8. [Credit hours](#credits) |  |  |
| B.9. [Justify differences if any](#differences) |  | |
| B.10. [Grading system](#grading) |  |  |
| B.11. [Instructional methods](#instr_methods) |  |  |
| B.11.a [Delivery Method](#instr_methods) |  |  |
| B.12. CATEGORIES  12. a. [How](#required) to be used | **Restricted elective** | **Restricted elective** |
| 12 b. Is this an Honors  course? | **No** | **NO** |
| 12. c. [General Education](#ge)  N.B. Connections must include at  least 50% Standard Classroom  instruction. | **NO** | **NO** |
| 12. d. Writing in the  Discipline (WID) | **NO** | **NO** |
| B.13. [How will student performance be evaluated?](#performance) |  |  |
| B.14 [Recommended class-size](#class_size" \o "Check appendix XVIII in the UCC Manual for Best Practices) |  |  |
| B.15. [Redundancy statement](#competing) |  |  |
| B. 16. Other changes, if any |  | |

## D. Signatures

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) to the current Chair of UCC. Check UCC website for due dates. Do NOT convert to a .pdf.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Vincent Bohlinger | Program Director of Film Studies | Text, letter  Description automatically generated | 28 April 2023 |
| Earl Simson | Dean of FAS | Earl Simson | 5/2/23 |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
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