# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted please put “none” in each A. 7 category.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **Swrk 436 Fieldwork** **swrk 437 advanced fieldwork** | | | |  |
| [Replacing](#Ifapplicable) |  | | | |
| A. 1b. Academic unit | **| School of Social Work |** | | | |  |
| A.2. [Proposal type](#type) | **Course: |** [**deletion**](#deletion) | | | |  |
| A.3. [Originator](#Originator) | **S**tefan Battle | [Home department](#home_dept) | **B**SW Department | | |
| A.4. [Context and Rationale](#Rationale)  Note: Must include additional information in smart tip for all [new programs](#type) | We are proposing the deletion of: SWRK 436 Fieldwork (Fall). Students in both the BSW and the Accelerated BSW to MSW register for this course for their practicum hours in the Fall, and SWRK 437 Advanced Fieldwork (Spring): Students register for this course for their practicum hours in the Spring.  The Council on Social Work Accreditation (CSWE) revised its standards in 2022. The BSW and MSW programs are initiating curriculum revisions based on the new standards.  CSWE allows BSW graduates to earn their MSW degree in one year (by skipping the first year of the MSW program). To facilitate this transition, both program faculty are working to align the BSW senior year curriculum with the MSW first year courses.  The current course deletion is to redesign the seminar and practicum coursework. Currently we have TWO courses each in the Fall and the Spring – one for practicum hours (Fall - SWRK 436: Fieldwork – 3 credits and Spring - SWRK 437: Advanced Fieldwork – 3 credits) and one for the seminar to discuss integration of theory and practice that meets each week for three hours (Fall - SWRK 463: Fieldwork Seminar and Spring - SWRK 464: Senior Seminar in social work – 3 credits). The BSW program is proposing that the practicum hours and classwork be integrated and offered as one course (which would be the revised seminar courses SWRK 463 and 464 in other proposals, along with the program revision proposal).  Therefore, we need to delete the courses that offered credits for practicum – SWRK 436 and SWRK 437.  T The deletion of these credits would provide flexibility for students to take electives, complete a minor or earn a certificate. This change would also allow transfer students to count some of their courses as electives towards the major. | | | | |
| A.5. [Student impact](#student_impact)  Must include to explain why this change is being made? | Students will have the flexibility for electives, certificates or minor. This provides flexibility for students learning. | | | | |
| A.6. [Impact on other programs](#impact) | These changes will also affect the Accelerated BSW to MSW program; so we are also getting an acknowledgement signature from the Chair of the graduate committee (although the changes are to undergraduate courses) | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **none** | | | |
| [*Library*:](#library) | **none** | | | |
| [*Technology*](#technology) | **none** | | | |
| [*Facilities*](#facilities): | **none** | | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 2023** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | |  | |
| A.10. INSTRUCTIONS FOR CATALOG COPY: Use the Word copy versions of the catalog sections found on the UCC Forms and Information page. Cut and paste into a single file **ALL the relevant pages from the college catalog that need to be changed.** Use tracked changes feature to show how the catalog will be revised as you type in the revisions. If totally new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all changes is preferred. Send catalog copy as a separate single Word file along with this form. | | | | | |
| A.11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised: | | | | | |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///C:\Users\jnimmagadda\Dropbox\PC%20(2)\Downloads\transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated.** | | | | | |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance. | | | | | |

## D. Signatures

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) to the current Chair of UCC. Check UCC website for due dates. Do NOT convert to a .pdf.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Stefan Battle | Chair of BSW Program | Stefan Battle | 4/6/2023 |
| Jayashree Nimmagadda | Dean of School of Social Work | Jayashree Nimmagadda | 4/6/2023 |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
| --- | --- | --- | --- |
| Leo Pinheiro | Chair, Graduate Curriculum Committee | \*Acknowledged via email | 4/29/2023 |
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|  |  |  | Tab to add rows |