# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted please put “none” in each A. 7 category.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **PSYC: 331, 332, 335, 339, 341, 344, 345, 347, 351, 355, 356, 360, 421, 422, 423, 424, 425, 427, 428, 429, 445, 451, 452, 453, 454.** **ALSO: PSYC 474W AND 476W** | | | |  |
| [Replacing](#Ifapplicable) |  | | | |
| A. 1b. Academic unit | **Faculty of Arts and Sciences |** | | | |  |
| A.2. [Proposal type](#type) | **Course: revision** | | | |  |
| A.3. [Originator](#Originator) | **Chris Marco** | [Home department](#home_dept) | **Psychology** | | |
| A.4. [Context and Rationale](#Rationale)  Note: Must include additional information in smart tip for all [new programs](#type) | **To allow for greater flexibility, we would like to add the phrase, “or by consent of department chair” to all of our upper level PSCY courses that are listed above.**  **PSYC 474W and PSYC 476W are listed separately as these two are also deleting one course option “PSYC 354” from the prerequisite options and adding other prerequisite options. The added options are the new courses that were previously approved. The renumbered 200-level and new 300/400 level courses map onto the existing prerequisites for lab courses and add flexibility to fulfilling these existing prereqs.**  **Given the simplicity of the addition, only the last two courses have been listed in section B.** | | | | |
| A.5. [Student impact](#student_impact)  Must include to explain why this change is being made? | **While a chair can always give consent to allow a student to take a course, we would like it in the catalog to let students know this is a possibility.** | | | | |
| A.6. [Impact on other programs](#impact) | **None** | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **None** | | | |
| [*Library*:](#library) | **None** | | | |
| [*Technology*](#technology) | **None** | | | |
| [*Facilities*](#facilities): | **None** | | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 2023** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | |  | |
| A.10. INSTRUCTIONS FOR CATALOG COPY: Use the Word copy versions of the catalog sections found on the UCC Forms and Information page. Cut and paste into a single file **ALL the relevant pages from the college catalog that need to be changed.** Use tracked changes feature to show how the catalog will be revised as you type in the revisions. If totally new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all changes is preferred. Send catalog copy as a separate single Word file along with this form. | | | | | |
| A.11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised: | | | | | |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///Users/SAbbotson/Documents/Curriculum/ManualandWebsite/transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated.** | | | | | |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance. | | | | | |

B. [NEW OR REVISED COURSES](#delete_if)  **Delete section B if the proposal does not include a new or revised course. As in section A. do not highlight but simply delete suggested options not being used. Always fill in b. 1 and B. 3 for context. NOTE: course learning outcomes and topical outlines only needed for new or substantially revised courses.**

|  | Old ([for revisions only](#Revisions)) ONLY include information that is being revised, otherwise leave blank. | New Examples are provided within some of the boxes for guidance, delete just the examples that do not apply. |
| --- | --- | --- |
| B.1. [Course prefix and number](#cours_title) | **PSYC 474W**  **PSYC 476W** | **PSYC 474W PSYC 476W** |
| B.2. Cross listing number if any |  |  |
| B.3. [Course title](#title) |  |  |
| B.4. [Course description](#description) | 474W: Research Methods III: General Psychology Lab  476W Research Methods III: Applied Lab |  |
| B.5. [Prerequisite(s)](#prereqs) | **For PSYC 474W:** PSYC 320; and at least TWO from PSYC 215, PSYC 230 or PSYC 251; and at least ONE course from PSYC 331, PSYC 332, PSYC 335, PSYC 339, PSYC 341, PSYC 344, PSYC 345, PSYC 347, PSYC 349, PSYC 351, PSYC 354, PSYC 456, or PSYC 421, PSYC 422, PSYC 423, PSYC 424, PSYC 425, or PSYC 426.  **For PSYC 476W:** PSYC 320 and at least one course from PSYC 351, PSYC 354, PSYC 356, PSYC 421, PSYC 422, PSYC 423, PSYC 424, or PSYC 425. | **For PSYC 474W:** PSYC 320; and at least TWO from PSYC 215, PSYC 230, PSYC 249, PSYC 251 or PSYC 254; and at least ONE course from PSYC 331, PSYC 332, PSYC 335, PSYC 339, PSYC 341, PSYC 344, PSYC 345, PSYC 347, PSYC 349, PSYC 351, PSYC 355, PSYC 456, or PSYC 421, PSYC 422, PSYC 423, PSYC 424, PSYC 425, PSYC 426, PSYC 427, PSYC 428, PSYC 429, PSYC 451, PSYC 453, OR PSYC 454, or consent of department chair.  **For PSYC 476W:** PSYC 320 and at least one course from PSYC 351, PSYC 356, PSYC 421, PSYC 422, PSYC 423, PSYC 424, PSYC 425, PSYC 453, or PSYC 454, or consent of department chair. |
| B.6. [Offered](#Offered) |  |  |
| B.7. [Contact hours](#contacthours) |  |  |
| B.8. [Credit hours](#credits) |  |  |
| B.9. [Justify differences if any](#differences) |  | |
| B.10. [Grading system](#grading) |  |  |
| B.11. [Instructional methods](#instr_methods) |  |  |
| B.11.a [Delivery Method](#instr_methods) |  |  |
| B.12. CATEGORIES  12. a. [How](#required) to be used |  |  |
| 12 b. Is this an Honors  course? | **NO** |  |
| 12. c. [General Education](#ge)  N.B. Connections must include at  least 50% Standard Classroom  instruction. | **NO** |  |
| 12. d. Writing in the  Discipline (WID) | **YES |** |  |
| B.13. [How will student performance be evaluated?](#performance) |  |  |
| B.14 [Recommended class-size](#class_size" \o "Check appendix XVIII in the UCC Manual for Best Practices) |  |  |
| B.15. [Redundancy statement](#competing) |  |  |
| B. 16. Other changes, if any |  | |

## D. Signatures

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) to the current Chair of UCC. Check UCC website for due dates. Do NOT convert to a .pdf.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Thomas Malloy | Chair of PSYC | \*approved by e-mail | 4/7/2023 |
| Earl Simson | Dean of FAS | \*approved by e-mail | 4/7/2023 |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL.