

2020-2021 Report to the Undergraduate Curriculum Committee (UCC) on Transfer Minors

Transfer Minors

RIC's transfer minor policy is the first-in-the-nation to recognize transfer students' knowledge in a specialized area for which we do not currently offer a major or minor.

First approved in 2019, three transfer minors were initially posted (1 @ in Financial Advisory Services, Fire Science and Paralegal Studies).

There have been staffing issues related to Admissions being able to identify and/or post transfer minors. The one staff member who knew the process left the college and did not leave any instructions on identifying students or "packaging" the appropriate courses for the transfer minor. She posted one transfer minor in 2021.

I have explored options with MIS to pull information from transfer student records, but there is no field entered in PS that shows if a student transferred in with an earned associate degree. We are now looking to see if there is a field on the Admissions panels where a staff member could indicate completion of an associate degree at the time of acceptance to RIC.

Using a PS query, I ran a report of all transfers who matriculated at RIC from 2019 – 2021, and sorted by CCRI transfers with 60 or more transfer credits, which may indicate completion of an associate degree. This yielded a total of 388 students. However, without manually checking each record (including the final official CCRI transcript), there is no way to determine which of these students completed one of the seven associate degree programs that are eligible for a transfer minor to be posted. We have no staff to check 388 records.

At the suggestion of a CCRI colleague, I am submitting a request to IR for Student Clearinghouse data. We would submit a spreadsheet of all transfers from CCRI for the past four years (2018-2022). The Clearinghouse can then provide us a list of which students completed an associate degree at CCRI and which specific degree. I will add Bristol since they the other community college for whom we have set up transfer minors. I will share that list with Admissions along with the prior sample transcript so their transfer staff can figure out how to do the postings.

I believe we will be able to produce a much more robust report for 2022-2023.

Best,
Holly Shadoian
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