

**RHODE ISLAND COLLEGE  
PFAC Budget Transfer Request Form**

**TO:** Budget Office

**FROM:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

	<b>FROM</b>	<b>TO</b>
<b>1. Transfer Amount</b>	<b>Account No./Budget Acct. Code</b>	<b>Account No./Budget Acct. Code</b>

_____	_____	_____
<b>Explanation:</b>		
_____		
_____		

	<b>FROM</b>	<b>TO</b>
<b>2. Transfer Amount</b>	<b>Account No./Budget Acct. Code</b>	<b>Account No./Budget Acct. Code</b>

_____	_____	_____
<b>Explanation:</b>		
_____		
_____		

	<b>FROM</b>	<b>TO</b>
<b>3. Transfer Amount</b>	<b>Account No./Budget Acct. Code</b>	<b>Account No./Budget Acct. Code</b>

_____	_____	_____
<b>Explanation:</b>		
_____		
_____		

\_\_\_\_\_  
**Treasurer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Faculty Advisor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Director, PFAC**

\_\_\_\_\_  
**Date**

**NOTE: All signatures are required prior to submission of form to the Budget Office**