



## RHODE ISLAND COLLEGE JOB DESCRIPTION

Position classification: PSA  
Date created or revised: 4/31/2023  
Exempt/Non-Exempt Status: Exempt  
Responsible individual: No  
Campus Security Authority: No

Title: Psychologist, Counseling Center/Outreach Coordinator  
Status: Full-time, 35 hours per week (May involve weekend or evening work as required)  
Grade: 14  
Union Affiliation: PSA@RIC (Professional Staff Association)  
Reports To: Director of the Counseling Center

Rhode Island College (RIC) is a public comprehensive institution of higher education in Providence, Rhode Island. Due to RIC being one of the most affordable colleges in New England, and it being primarily a commuter school, it draws in a student body that is vastly diverse. RIC was recently recognized by the department of education as a Hispanic Serving Institution (HSI), which means that we have >25% of our total undergraduate full-time equivalent student enrollment identifies as Hispanic or Latinx. A high proportion of the student body identify as BIPOC. Many RIC students are first generation college students; many are immigrants/refugees or children of immigrants/refugees; the LGBTQ+ community is highly visible; and age diversity is strongly represented with a substantial number of students being in their 30s, 40s, 50s, 60s, and beyond. The diversity factors representative of the student body often inform presenting concerns that are not only clinical but also structural and systemic in nature. The Counseling Center offers a robust clinical training program. Our primary service to the campus community occurs through individual counseling, group counseling, and outreach programming.

### **PRIMARY PURPOSE:**

The Psychologist works as a member of a team of clinicians to provide individual and group counseling and psychotherapy for a broad range of personal, academic, and career issues of current students; designs and delivers outreach programs in order to prevent and address common student concerns, and to promote student development; offers consultation to faculty and staff to address concerns about student mental health and behavioral issues, and to promote an optimal learning environment; participates in the training and supervision of graduate interns, as well as evaluation, testing, and research, as needed.

### **DESCRIPTION OF DUTIES AND RESPONSIBILITIES:**

#### Essential Job Functions

- Provide clinical assessment, flexibly short-term counseling and psychotherapy, crisis intervention. When appropriate, arrange for more extensive treatment and referral when necessary.
- Provide clinical supervision of advanced graduate interns in our pre-doctoral training program (APA Accredited Consortium Program) and of practicum students.
- Develop and facilitate clinical trainings for clinical trainees
- Design and implement effective outreach programming, including groups, presentations, and single-session workshops on topics relevant to college student concerns.

- Serve as a consultant to faculty, staff, and student groups or individuals. Design and implement strategies for making the college environment more conducive to learning and personal growth.
- Function as a peer consultant to clinical staff in the Center.
- Participate in the Center's liaison system with residential life staff; participate in training and consultation with faculty, staff and students to develop their skills in recognizing, responding to, and referring students in psychological distress.
- Participate in staff meetings and clinical conferences and ongoing professional development activities.
- Maintain timely and appropriate clinical records.
- Work under the supervision of the Director or other senior staff as designated.

**Occasional Job Functions:**

- Participate in ongoing and periodic assessment of Counseling Center activities, and other evaluation, testing, and research projects as needed.
- Respond to after-hours crises.
- Perform other duties and responsibilities as assigned by the Director.

**Focused Responsibilities:**

**Clinical Coordinator:**

-Oversee the implementation of advanced clinical training programs including – curriculum development for training and seminars, coordination of supervision assignments, and compliance with training requirements.

-Serve as a point of contact for trainees and their school program coordinators by attending consortium meetings, coordinating site visits, recruitment and search process, and contracts.

**Outreach Coordinator:**

-Liaise with RIC community in an effort to increase awareness and understanding of mental health concerns for RIC students.

-Interface with RIC campus partners in order to coordinate outreach requests and delegate outreach requests to Counseling Center clinical team members.

**REQUIRED QUALIFICATION STANDARDS:**

**Education:** Doctorate from a recognized program in Clinical Psychology or Counseling Psychology, including a supervised internship, and training in individual counseling and psychotherapy, group counseling approaches.

**License(s):** Active license as a psychologist in the state of Rhode Island.

OR, eligible to become licensed in RI at the time of application, with the ability to obtain license prior to start date.

**Experience:**

- Minimum of two years of work experience in a university/college counseling service or comparable outpatient facility.
- Classes and training related to clinical supervision

- Experience providing outreach and maintaining relationships with campus partners and collaborators
- Demonstrated experience working with diverse populations; especially varied racial and ethnic groups.

**Skills, Knowledge and Abilities:**

- Excellent organizational, communication, and human relations skills.
- Knowledge of and adherence to ethical standards.

**PREFERRED QUALIFICATIONS**

- BIPOC and Latinx applicants are strongly encouraged to apply.
- Bilingual skills are highly desirable.
- Experience in a college/university counseling center setting
- Experience providing ongoing clinical supervision of advanced graduate trainees
- Experience in providing assessment and treatment for clients with one or more of the following:
  - Substance Abuse
  - Sexual Assault and Trauma
  - Eating Disorders
  - Learning Disabilities and ADHD
  - Suicide Prevention
  - Issues of Oppression and Social Justice
  - Personality Disorders

**ENVIRONMENTAL CONDITIONS:**

The employee is not exposed to known adverse environmental conditions.

*The College requires that all applicants and employees be able to perform the essential functions of the job and will explore reasonable accommodations for individuals with disabilities.*

*As an Affirmative Action/Equal Opportunity institution that values and is committed to inclusion and expanding the diversity of its faculty and staff, the College invites members of protected classes, including minorities and persons with disabilities, to identify themselves as such at the time of application.*