**MINUTES**

Graduate Committee Meeting

Virtual Meeting

November 3rd, 2023

10:00AM-11:30AM

**November Meeting**

Members present: David Blanchette, Deborah Britt, Sean Cote, Anita Duneer, Natasha Feinberg, Julie Horwitz, Jenn Meade, Leslie Schuster, Joan Walsh, Charlie Boisvert

Guest: Carolynn Masters

1. Call to Order. 10:01

2. Proposals

* None

3. Update on Gradate Vision from Provost

* Discussion on updating the graduate committee manual
* Discussion on updating forms including incomplete form
* Vision of graduate studies
	+ Centralized marketing and data
	+ Admissions will still be done by each individual school
	+ Update on online graduate programs
	+ Need for clarity on what administration staff are responsible for

4. Comments and discussion from committee on the provost visit

* Need to have links and connections from all departments
* Where are the resources to support growing graduate studies going to come from?
* Committee supported additional follow-up meeting with provost

5. Report of the Dean of Graduate Studies

* Supported committees’ comments on the provost visit
* November 26th 2023, graduate assistant will start working for the graduate office
* Graduate Expo seems on track
* IGP has 4 to 5 graduate students

6. Adjournment. 11:11 am