



## RHODE ISLAND COLLEGE

### RESIDENCY APPLICATION FOR TUITION PURPOSES

#### INSTRUCTIONS:

All students applying for in-state status must submit the attached Rhode Island College Residency Application for Tuition Purposes accompanied by the documentation listed below. Incomplete applications will be returned unless a written explanation is included for each item of documentation you are unable to provide. Classification as a resident student becomes effective with the beginning of the term following the determination of residency. The policy established by the Rhode Island Office of the Postsecondary Commissioner, by which petitions requesting in-state residency will be approved or denied, is rigorous.

#### Definitions (Office of Postsecondary Council):

For the purpose of determining in-state and out-of-state classifications, the word **residency** shall mean domicile: the legal, documented, true and permanent home and place of habitation. For the **dependent (unemancipated)** student, the domicile will be that of the parents and/or guardians (with the exception of individuals qualifying for federal GI Bill benefits as outlined in section C (3)). For the **independent (emancipated)** student, the domicile will be that of the student.

If you are claiming recognition as a **dependent (UNEMANCIPATED)** student, please provide a photocopy of each of the following items:

- Page 1 of your parents' Federal Income Tax Return for the most recent year—the first page only.
  - a. Both parents' (or if applicable, custodial parent or guardian) Rhode Island driver's licenses and vehicle registrations.
  - b. All Trusts, Wills, Support or Custody Decrees or Agreements affecting you.
  - c. Your parents' (or if applicable, custodial parent or guardian) current rental lease(s) or evidence of property ownership—first page and signatory page only.
  - d. A certified copy of your parents' (or if applicable, custodial parent or guardian) most recent R. I. State Income Tax Return.

- e. Notarized statement from the Town Clerk indicating the original date(s) of voter registration for both parents (or if applicable, custodial parent or guardian).

**Please Note:**

- a) Any **dependent (unemancipated)** student whose parents and/or guardians have been residents of the state for **one year immediately preceding the first day of class, of the first semester**, of the student's registration in a public college or university shall be classified as a resident student as long as the parents and/or guardians continue to be residents of the state.
- b) Any **dependent (unemancipated)** student who initially was classified as a non-resident student may thereafter obtain re-classification only if the student's parents and/or guardians establish and maintain residence in Rhode Island for **a period of at least one year prior to the first day of class, of the semester**, for which the student seeks to be re-classified as a resident student.
- c) The residency of a **dependent (unemancipated)** student, including those whose parents and/or guardians are divorced or legally separated, shall follow that of the parent or guardian who has legal custody or the parent or guardian who is responsible for the financial support of the student, whichever favors the student's request for resident student status.
- d) A **dependent (unemancipated)** student under guardianship shall be required to present satisfactory documentary evidence of the appointment of the guardian in addition to a certification of the residency of the guardian, which shall be considered the residency of the student unless there are circumstances indicating that such guardianship was created primarily for the purpose of conferring resident student status on the student.
- e) A **dependent (unemancipated)** student whose parent or guardian is a member of the Armed Forces and stationed in the state pursuant to military orders shall be entitled to the classification as a resident student during any semester in which the first day of class is encompassed by the orders.

If you are claiming recognition as an **independent (EMANCIPATED)** student, please provide a photocopy of each the following items:

- Your Federal Income Tax Return for the last two years—first page only.
- Your parents' Federal Income Tax Return for the last two years or a notarized statement from your parents that you were not claimed as a dependent on their Federal Income Tax Return for the last two years and that they have no intention of such claim in the future.
- A certified copy of your parents' (or if applicable, custodial parent or guardian) most recent State Income Tax Return.
- Your Rhode Island driver's license and vehicle registration(s).
- Current rental lease and leases—first and signatory pages only--covering your residency at address listed on the attached application. If formal leases are unavailable, a notarized statement from the landlord detailing dates and remittances may be substituted.
- Copies of all loan agreements in their entirety (signatures of all parties to these agreements)

must show clearly.)

- A notarized statement from the Town Clerk indicating the original date of your voter registration.

#### **IMPORTANT INFORMATION**

1. Materials should be submitted as a single, complete packet.
2. Be sure to include a full explanation for each item of documentation not submitted.
3. Classification becomes effective with the beginning of the term following the determination of residency.
4. Study the regulations defining resident and non-resident students carefully. The burden of proof is upon the person making the claim.

# Rhode Island College Residency Application for Tuition Purposes

**Personal data:** Complete this form after you have reviewed our program listings. Please print clearly.

Date of application		Rhode Island College Identification number	
<small>Name as it appears on Social Security card or U.S. passport</small>			
Last name	First name	Middle initial	Date of birth (mm/dd/yyyy)
<small>Previous/Maiden Name</small>			
Last name		First name	Middle initial
Permanent home street address			
City		State	ZIP
Cell number	Home telephone number	Email address	
<b>Have you lived continuously in Rhode Island for one or more years as of the first day of classes for this semester?</b> Yes      No			
<b>Are you a U.S. citizen or Permanent Resident (Green Card) holder?</b> Yes      No			
Did you attend a Rhode Island high school for the last 3 years?      Yes      No			
If yes, stop here and contact the Records Office at <a href="mailto:records@ric.edu">records@ric.edu</a> or (401) 456-8213.			
<b>Is Rhode Island your legal and permanent state of residence?</b> Yes      No			
<b>Are you in the armed forces (or a dependent) currently stationed in Rhode Island?</b> Yes      No			
If yes, stop here. There is no need to go any further.			
Please send a copy of the current military orders with assignment to Rhode Island to the Records Office.			
Veteran ID number _____ (Veteran ID number is the Social Security number of the veteran benefit holder.)			
<b>Please note:</b> Misrepresentation concerning residency and/or citizenship is grounds for immediate dismissal from the college and liability for all tuition and fees that may result.			

Please complete this form to be considered for in-state residency. Failure to complete all sections will result in being assessed out-of-state status for tuition calculation purposes. Please print clearly.

<b>Have your parents (or legal guardian) claimed you as a dependent on their federal income tax return for the last two years?</b> Yes      No
<b>A. If answer to the above question is Yes, please supply the corresponding forms of documentation to determine residency status.</b>
<input type="checkbox"/> A photocopy of your parents' latest R.I. State Income Tax Return, including the first page and parents' signatory page.
<input type="checkbox"/> A signed copy of your parents' federal income tax return for the most recent year, including the first page and parents' signatory page.
<input type="checkbox"/> Your parents' current rental lease (or utility bills) or evidence of property ownership indicating residency at the address listed on your RIC Application for Enrollment showing one year of occupancy.
<input type="checkbox"/> Both parents' R.I. driver's licenses and vehicle registrations with issue dates that are at least one year prior to the first day of classes
<b>B. If answer to the above question is NO, please supply the corresponding forms of documentation to determine residency status.</b>
<input type="checkbox"/> A signed copy of your federal income tax return for the most recent year.
<input type="checkbox"/> A current rental lease (or utility bills) covering your residency at the address listed on above showing one year of occupancy. If formal leases are unavailable, a notarized statement from the landlord detailing dates and remittances maybe substituted.
<input type="checkbox"/> Your Rhode Island driver's license and vehicle registration with an issue date that is at least one year prior to the first days of classes.
<input type="checkbox"/> If younger than 24, provide copies of your parents' federal income tax returns for the last two years or a notarized statement from your parents stating that you were not claimed as a dependent on their federal income tax return for the last two years and they have no intention of such claim in the future.

☐ Military connected student or dependent of a military connected student. I can submit proof of VA Benefits, DD214, dependency status or official military orders. I understand that these documents will be reviewed to determine eligibility for in-state tuition.

My legal, documented and true and permanent home and place of habitation or domicile is (Street, City, State, ZIP Code, Country):

\_\_\_\_\_

### Agreement:

I certify that the information that I have provided on this application is true and correct. Further, by signing this form, I agree to abide by the rules and regulations at and fulfill all financial obligations to the Rhode Island College.

\_\_\_\_\_  
Signature of Applicant (If under age 18, signature of parent/guardian)

\_\_\_\_\_  
Date

**Return the completed application to the appropriate office  
below.**

**Records Office  
Rhode Island College  
600 Mount Pleasant Avenue  
Providence RI 02902  
Fax (401) 456-8108**

I declare Rhode Island to be my state of legal residence. I certify that the information offered in support of this application is true and correct.

Signed: \_\_\_\_\_  
(To be signed in presence of Notary Public)

Notarization: (To be completed by a Notary Public). Subscribed and sworn to before me this  
\_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_.

Notary Public: \_\_\_\_\_

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date