NAZARIAN CENTER BOX OFFICE
STUDENT GROUP TICKET PRINT REQUEST

Name of RIC student organization: ________________________________________________________

Contact person: _____________________________________________________________________

Phone: _______________________________       Email: ________________________________

Number of tickets needed: _______ @ $.25 per ticket printing fee.

Agency account # (printing fee will be charged to this account): ____________________________

Or indicate other method of payment __________________________________________________

Ticket should read:

Presenting organization: _________________________________________________________________

Name of event: _______________________________________________________________________

Date & time: _________________________________________________________________________

Place: ____________________________________________________________________________

Cost: _____________________________________________________________________________

SAMPLE:                           RIC Flag Folding Club presents
                                       2011 Steam Iron Races
                                       Sunday, January 1, 2011 at 5am
                                       Meet in Student Union Loop – Bring your own extension cord
                                       RIC students $5.00   Non-RIC Students $100.00

Please allow one week processing time. We will contact you when the tickets are ready.
If you have any questions, contact the Box Office Manager at 456-8388.